Contract Lifecycle Management

Take control of your contract management process with a ready-to-deploy application.

Centralize access to all contract-related information

Automate contract routing, reviews and required tasks

Accelerate implementation time frames and user adoption

Automate the Entire Lifecycle

Contract Request Management
Contract Authoring Process
Negotiation & Collaboration
Review & Approval
Contract Execution
Expiration & Renewal
Contract Amendment Management
Clause Library Management

Built-In Features

Administration Panel for Flexibility
Configurable Milestones
E-Mail Notifications
Integration with DocuSign
Integration with ShareBase
Work Inventory Reporting
Version Contract Documentation

Effective contract management requires tracking a wide variety of detail, work tasks and stages that can be challenging to manage without a central tool. With the OnBase Contract Management Point Application, organizations have a powerful, purpose-built solution that is both rapid to deploy and easy to setup. The flexible application can scale from a simple revision and versioning tool, to an ad-hoc routing workflow, to a complete clause library enabled contract lifecycle solution.

Once the contracting process begins, reviewers can mark up, comment and assign tasks to others throughout the lifecycle of the contract. Whether a contract needs to go through a brief checkpoint or a multistage review process, OnBase manages the request through a single solution with the power of the Contract Management Administration Panel. From the Administration Panel, each individual contract type can be set up with their own unique milestones, steps and actions. The Contract Management Point Application helps organizations consolidate their contracting process into a single robust toolset without sacrificing the unique nuances of each contracting area.

For those business areas that require tracking of individual clauses, organizations can leverage the Clause Library Management toolset. Legal teams and contract administrators have the power to load individual clauses for use in contract generation. The clause library will prefill approved clauses when users generate contracts.

As users change clauses, those items route through a review process to ensure compliance and legal agreement before their integration into a new contract. Contracting leadership gain full visibility into standard and derivative clauses usage through the clause library toolset.

One platform **Unlimited potential**

OnBase®
by Hyland

Manage the entire contract lifecycle for all contract types through a single Contract Management Administration Panel.

The Clause Library Management toolset allows users to quickly build and modify contracts with pre-filled and approved contract clauses. Any clause changes route through a review process to ensure compliance and legal agreement.

About OnBase Point Applications

Point Applications are rapidly deployable Hyland solutions. For many customers, we craft tailored solutions based on current and desired business outcomes. With Point Applications, we have leveraged customer experience, feedback and industry best practices to create a pre–built solution from the top down. Working from overarching design goals, we are able to create a model solution that can become an excellent starting point for business needs. This allows us to deliver very complex solutions in a shortened time period.

Learn more at **OnBase.com ››**

OnBase®
by Hyland